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# Micah Newman

**Objective** To work in educational publishing and tutoring, at the college, high school, or middle-school level.

**Strengths** very quick learner, close attention to detail, punctilious in written communication, exceptional follow-through

**Technical Proficiencies** MS Word, MS Excel, MS Outlook, MS Entourage, Adobe Acrobat, Adobe InCopy, Filemaker Pro, HTML, XML

**Significant Work Experience**

2010–present PreMediaGlobal Plymouth, MA  
Development Editor

- Wrote and edited critical-thinking materials for college business texts.

2008–present Self-employed  
Freelance Writer/Editor of Science and Philosophy

- Authored an introductory college Ethics text.
- Wrote worktexts, labs, assessments, and web-based professional development modules for a variety of editorial development houses as part of grades 6–12 science programs.
- Edited scientific research papers in a variety of fields written by non-native English speakers for correct English usage and grammar for publication in professional journals.
- Clients: Words & Numbers, Symmetry, SettingPace, Currise, Inc. (was: The Publisher’s Partnership), Pronk, People’s Education, Harrisco, PreMediaGlobal

2008–2010 University of Connecticut Storrs, CT  
Graduate Assistant

- Taught discussion sections of introductory philosophy courses, wrote and administered weekly quizzes.
- Assisted students individually during office hours, graded quizzes and exams.

2001–2008 Holt McDougal Austin, TX  
Associate Editor, Editor, Editor II

- Developmentally edited successful textbook-based programs in high school chemistry, 9th-grade physical science, and middle school physical science, including ancillary and electronic media components.
- Recruited, initiated contracts for, and managed work of freelance reviewers, writers, and answer checkers. Worked with a wide variety of people across different departments.

Fall 2000 University of Texas Austin, TX  
Teaching Assistant

- Supervised introductory college chemistry laboratory sessions.
- Assisted students individually in office hours, graded lab reports.

#### Education

2008–2010 University of Connecticut Storrs, CT

- M.A., Philosophy

Fall 2000 University of Texas Austin, TX

- completed one semester in a PhD program in Organic Chemistry

1994–1997 Westmont College Santa Barbara, CA

- B.S., Biology (graduated *cum laude*)